



# EVENT TECHNOLOGY exhibit order form

THE  
BROADMOOR

EXHIBITOR INFORMATION		
Company Name:		
Billing Address:		
City:	State:	Zip:
Phone:	Fax:	
Email:		
On Site Contact Name:		
On Site Contact Cell #:		
Delivery Date:	Time:	
Pickup Date:	Time:	
Booth Number:		
Event Name:		
Event Dates: _____ to _____		

EQUIPMENT RENTAL				
	QTY	Days	Daily Rate	Total
Wireless Microphone (Hand or Lav)			\$ 215.00	
Bluetooth Speaker			\$ 85.00	
15" Powered Speaker w/ Stand			\$ 165.00	
6 Channel Mixer			\$ 90.00	
27" LCD Display Monitor			\$ 250.00	
43" Monitor & Tabletop Stand			\$ 475.00	
55" Monitor & Floor Stand			\$ 550.00	
Additional Monitor Sizes Available			CALL	
Leko or Source 4 Par			\$ 50.00	
LED Uplight			\$ 85.00	
6 Channel Dimmer Pack			\$ 100.00	
Additional Lighting Equipment Available			CALL	
Laptop (PC)			\$ 275.00	
MacBook Pro			\$ 350.00	
HDMI or Apple Adaptors/MISC. Cables			CALL	
Projection Packages Available			CALL	
Flip Chart w/ Pad & Markers			\$ 115.00	
Display Easel			\$ 10.00	
All basic equipment orders will incur a \$350.00 Set/Strike Fee. Additional labor will be added for any larger sets. See your Event Technology Representative for additional labor charges.	<b>RENTAL TOTAL</b>			
	<b>LABOR CHARGE</b>		\$ 350.00	
	<b>SUBTOTAL</b>			
	<b>TAX</b> 8.20%			
<b>TOTAL DUE</b>				

- Once a completed Exhibit Order is received a payment link will be sent and 100% of the exhibit total will be required prior to the event.

- Equipment rental prices are per day with a minimum rental period of one day.
- Any order over \$10,000 will have a 2% processing fee added.
- Exhibitors are 100% financially responsible for any and all lost or damaged equipment.
- Cancellations received less than one week prior to load will be billed at 50%. At 72 hours prior to load in the cancellation charge will increase to 100%
- By submitting this document for processing you are agreeing to the terms listed above.

- ALL EXHIBITORS NEED TO BE PRESENT AT THE TIME REQUESTED FOR DELIVERY OR THE EQUIPMENT WILL NOT BE DELIVERED UNTIL CALLED FOR. ALL LABOR/ EQUIPMENT WILL STILL BE CHARGED AT 100%

- IF YOU NEED ASSISTANCE COMPLETING YOUR ORDER, PLEASE CALL (719) 491-7296